



Date: 16th September 2020

Assessors Name:	Martin Rose-King	Reference Number:	MRKCV19160920		Review Date:	Ongoing – as p	per government guidance updates
		Signature:	- Marine	Position:	Partner		

Description of assessment Combined Risk and Method Statement | Coronavirus (COVID-19)

Location Details All Sites

Identified Hazards	Who may be affected		ntrol	vel be meas L = R	ures	Existing control measures	Additional Control measures required	To be actioned by	Completion date	Fi	nal Ri S x I	sk le _ = R	
		S	L	R	RR					S	L	R	RR
Catching / Spreading	Employees, client, public	5	3	15	Н	 Welfare facilities will contain suitable levels of soap and antibacterial gel. Employees will be asked to wash hands with soap regularly and thoroughly, for at least 20 seconds. Tissues will be provided for all employees. Employees should use their tissues when coughing or sneezing and then place the used tissue in the bin before washing hands. Contact with personnel suspected of having caught COVID-19 will be avoided. 	The provision of hand moisturiser or barrier cream employees will be expected to wash their hands regularly.	BOUNTY PEST CONTROL / STAFF	16 th September and ongoing	5	1	5	M



Existing control measures Completion Identified Who may be Risk Level before Additional Control measures To be Final Risk level required Hazards affected control measures actioned by date $S \times I = R$ SxI = RR RR RR L S R 3 Catching / Employees, public 5 15 Employees are reminded to not M touch their eves, nose or mouth if **Spreading** All Staff 16th September and their hands are not clean ongoing (continued) A cleaning schedule will be implemented throughout the site, Wearing full PPE, wipe down of all ensuring that worksurfaces, door 16th September and sufaces, handles etc one entering handles, taps etc. are all thoroughly All Staff ongoing office and van and again on leaving cleaned with an antibacterial cleaning substance. Should employees find they have a All Staff new, persistent cough and/or a high 16th September and temperature and live alone then they ongoing are to self-isolate for 14 days and book a Covid-19 test via the NHS website. If confirmed negative employees may return to work. Should employees disclose that personnel living with them are All Staff 16th September and showing the above symptoms, they ongoing should be encouraged to stay at home for 14 days from the day the first person got symptoms. Personnel should book a Covid-19 test via the NHS website. If confirmed negative employees may return to work.



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	High-risk employees are to self- isolate in line with government guidance.	All Staff	16 th September and ongoing	
	Employees will be allowed to work from home where possible.		16 th September and ongoing	
	Where employees are still expected to be at work, social distancing must be adhered to. Bounty Hi-Viz vests must be worn on each site and Covid-19 Health screening calls must be made to all customers before visiting.		16 th September and ongoing	



Existing control measures Risk Level before Additional Control measures To be Completion Final Risk level Identified Who may be Hazards affected control measures required actioned by date SxI = R $S \times L = R$ R RR S R RR PPE (Protective visors, Draeger 16th September and Catching / Masks. Nitrile Gloves) ongoing Spreading (continued) All Staff 16th September and Handwash facilities carried in Workplace facilities now Catching / vehicles have additional contactless ongoing Spreading sanitiser machines to be Visits planned so that welfare (Use of WC) used before and after using facilities are available from WC and on entering and suppliers when needed. leaving the building. agreements in place. 15 Social Distancing Standard pest management All Staff 5 practice should still apply when Wear 2m distancing 16th September and undertaking treatments using required Hi-Vis. ongoing Speak with clients when pesticides making screening calls to reiterate social distancing requirements Sign all electronic reports yourself recording customer name and noting 'CV-19' in the signature box Take photographs of pest management measures undertaken and add to electronic report for customer reference



Self Isolation and Illness while at work	Employees	5	3	15	Any technician who has returned from travel outside of the UK must self-isolate for 14 days unless government guidelines state otherwise. If you or a member of your household experiences cough/fever/shortness of breath/loss of taste or smell, even if symptoms are mild, STAY INDOORS & FOLLOW GOVERNMENT GUIDELINES. UNDER NO CIRCUMSTANCES SHOULD YOU ATTEND WORK. If you have been contacted by NHS Track and Trace STAY INDOORS & FOLLOW GOVERNMENT GUIDELINES. UNDER NO CIRCUMSTANCES SHOULD YOU ATTEND WORK. If gomeone becomes unwell in the workplace, the unwell person should be removed to an area which is at least 2 metres away from other people. If possible, find a room or area where they can be isolated behind a	1	5	M



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	closed door, such as a staff	
	office. If it is possible to	
	open a window, do so for	
	ventilation. Anyone in	
	contact with the unwell staff	
	member must not attend	
	work for 7 days after this	
	time.	
	The individual who is unwell	
	should call NHS 111 from	
	their mobile, or 999 if an	
	emergency (if they are	
	seriously ill or injured or	
	their life is at risk) and	
	explain which country they	
	have returned from in the	
	last 14 days and outline	
	their current symptoms.	
	Staff will be required to	
	provide a fit for work	
	statement before a return to	
	work is granted.	
	When working on an Engie	
	contracted site, Engie to be	
	informed if staff member	
	has visited an ABC site	
	within the previous 72	
	hours.	

Identifie d	Who may be affected		ontrol	evel be meas L = R	ures	Existing control measures	Additional Control measures required	To be actioned by	Completion date	F	inal F S x	lisk le L = R	
Hazards		S	L	R	RR					S	L	R	RR
Catching / Spreading (continued)	Employees, public	5	3	15	Н	All technicians will attend the office on a rota basis so that no Bounty Staff physically meet. All queries must be made via Zoom, Phone or email. If staff do arrive a the same time one member of staff only is permitted into the building at a time wearing full PPE and must use the contactless sanitisers on site and carry out an anti-bacterial wipe down of surfaces when leaving.		All Staff	16 th September and ongoing	5	1	5	M
Employee travel plans	Employees, public	5	3	15	Н	Employees must not leave the UK until adequate cover in in place for isolation on return.		All Staff	16th September and ongoing	5	1	5	M
						 We will provide relevant government guidance in line with the area / country that they are visiting. Self-isolation will be enforced in line 							
						 with the area / country guidance. Ask employees to not access public transport unless absolutely necessary. 							
Travelling to						Non-essential travel will be avoided.	All staff to attend on a rota basis and planned		16 th September and ongoing	5	1	5	M
Work	Employees	5	3	15	Н	Do not vehicle share. One person only to be in works vehicles.	 No staff to be in our workplace together Before entering the building wear a new pair of 						
							Nitrile Gloves. • Wear a new disposable mask.						



				Wipe down any hard
				surfaces and handles you
				come into contact with on
				entering and as you leave
				the building.
				Falley, the declaration for
				Follow the declaration for
				work procedure and
				record your temperature using the thermal
				thermometer (guidance
				given on site).
				given en ene).
				Under no circumstances
				enter the store. Access to
				the area behind the pin
				coded lock is prohibited
				until further notice.
				Place any completed job
				sheets on your desk for
				collection.
				Stock for your 'next-day's
				jobs will be placed on your
				desks ready for collection.
				a Diago stock requests via
				Place stock requests via text as soon as you are
				aware of minimal vehicle
				stock becoming low.
	<u> </u>	<u> </u>		Stock becoming low.



Identified Who m Hazards affect			ntrol	vel be meas L = R	ures	Existing control measures	Additional Control measures required	To be actioned by	Completion date	Fi	nal Ri S x I		
		S	L	R	RR					S	L	R	RR
Catching / Spreading Vehicle Use at Work and Electronic Devices	es, public	6	3	15	Н		 Surfaces (e.g. Gear sticks, Steering wheels, door handles) and objects (Electronic Tablets, Electronic pens, Bait Station Keys, Phones) are to be wiped and disinfected regularly, throughout the day. Do not hand your Electronic Tablet to customers for signing. Wearing a fresh pair of Nitrile Gloves ask the customer their full name and write their name in the signature box with 'CV-19' stated clearly next to the name. If customer is not present note the time of visit and take a photograph evidencing, you have attended. 		16th September and ongoing	5	1	5	M



Existing control measures Additional Control measures Identified Who may be Risk I evel before To be Completion Final Risk level actioned by Hazards affected control measures date SxL=Rrequired $S \times L = R$ RR RR R S R 15 H Employees 3 5 The latest government campaign posters will be displayed Lack of awareness in the welfare areas and in suitable places around site. 16th September and ongoing / Behaviour Martin Rose- King Regular bulletins will be issued and where possible and safe to do so at an acceptable distance, toolbox talks and safety briefings will be carried out, warning employees of the risks posed by the virus as well as the control measures outlined in this assessment and from government guidance. This will include informing personnel of the known symptoms and making them aware of new Government advice as and when updated. We will continually adopt and review new government / WHO guidance as and when it is available.



Identified Hazards	Who may be affected		isk Le ontrol S x		ures		Existing control measures	Additional Control measures To be Completion Final Ri required actioned by date S x L	-	_
		S	L	R	RR			S L	R	RR
Travel to Site Using	Employees	5	3	15	Н	•	Staff work in pairs when undertaking ladder works	No ladder work to be undertaken. Sites will be asked to provide scaffold or boom access so that lone working is possible. All Staff 16th September and ongoing 5 1	5	M
Ladders						•	Staff working in pairs for large scale jobs	Staff to attend site in separate vehicles. 16th September and ongoing		
Working								Staff to observe social distancing and wear full PPE		
								Staff to use own equipment only		
Eating at work	Employees	5	3	15	Н		Continue with current guidance for working with pesticides	Bring pre-prepared meals and drinks to work 16th September and ongoing		



Work Planning Call Screening / work	Employees	5	3	15	Н	 As a small business operating in the service sector it is vital that our operations are safeguarded. Risks to our customers, public, staff and operations must always be mitigated. 	 Have they recently travelled from any of the countries highlighted as 'at risk' by the government? Have they knowingly been in contact with anyone with Covid-19? 	1	5	M
planning						 Visit screening via phone and email will continue for the foreseeable future. Prior to any visit where customers are present phone calls must be made by technicians: 	 Have they been advised to, or are they self-isolating? If they are a commercial client, do they have safeguarding requirements for staff and visitors? 			
						 Prior to attending jobs technicians will be calling existing customers ask a series of questions: 	If the customer does not answer or you leave an answerphone message detail the date and time of call. 16th September and ongoing			
							If the customer does not require a site visit detail the name of the customer, date and time of call.			
Site Meetings	Employees	5	3	15	Н	◆ Can be undertaken virtually	If site visit is required social distancing must be complied with at 2 meters and no physical contact. 16th September and ongoing			



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		S	L	R	RR					S	L	R	RR
PPE	Employees, public	5	3	15	Н		 If you are visiting a site outdoors only, PPE to be worn is: Disposable mask, Disposable Nitrile gloves and visor (visor can be removed once you are certain that you are working alone if you chose to do so). If you are visiting a site indoors, PPE and RPE to be worn is: Draeger Mask, Disposable Nitrile gloves and visor at all times. Disposable masks to be replaced after each job These masks should be placed in your PPE waste bag along with the Nitrile gloves. Bag your waste PPE in the bags provided Waste bags should be placed in our Biffa waste receptacle on returning to the office daily. 		16th September and ongoing	5	1	5	M



Existing control measures Additional Control measures Final Risk level Completion Identified Who may be Risk Level before To be required actioned by Hazards affected control measures date $S \times I = R$ SxI = RR RR RR L S R 16th September and 20 "at-risk" **Employees** 5 4 VH Medical questionnaires are issued Review medical questionnaires Martin Roseongoing upon employment. Kina employees to all employees and review. Employees known to be in the "at-16th September and risk" category to follow government ongoing quidance and as a minimum take "particular care to minimise their social contact". These personnel may have received letters to state that they must self-isolate for 12 weeks. The category includes: Pregnant women People over 70 People who have had an organ transplant and are taking immunosuppressant medicine People who are having chemotherapy or radiotherapy People who have blood or bone marrow cancer People who have a severe chest condition, such as cystic fibrosis or severe asthma People who have other serious health conditions



insolation' gnawed water pipes / Imminent risk of Disease (Leptospirisis / Salmonella / E-Coli) from Public Health Pests (Black Rats / Norway Rats / House Mice / Cockroaches etc) • Under guidance from Engie, attend with Ebrit and follow Ebrit Plan of Work, Ebrit Clinical Clean RA, Ebrit Works Procedure.	Engie Jobs – 'Emergency Attendance for Public Health Pests with Resident in insolation'	yees	5	4	20	VH		of Disease (Leptospirisis / Salmonella / E-Coli) from Public Health Pests (Black Rats / Norway Rats / House Mice / Cockroaches etc) Under guidance from Engie, attend with Ebrit and follow Ebrit Plan of Work, Ebrit Clinical Clean RA, Ebrit	•	For Pest, issues undertake work externally where possible. Consider all IPM (Integrated Pest Management) Measures before undertaking work.	Martin Rose-	16th September and ongoing	5	1	5	M	
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Guidance Notes

SEVERITY	5	5	10	15	20	25
	4	4	8	12	16	20
	3	3	6	9	12	15
	2	2	4	6	8	10
	1	1	2	3	4	5
		1	2	3	4	5
	LIKELIHOOD					

	LIKELIHOOD
5	Almost Certain – Very High Risk
4	Probable – High Risk
3	50/50 – Medium Risk
2	Improbable – Low Risk
1	Almost impossible – Low Risk

SEVERITY					
5	Fatality – Very High Risk				
4	Severe incapacity – High Risk				
3	Absent 3 weeks – Medium Risk				
2	Absent less than 1 day – Low Risk				
1	Insignificant – Low Risk				

1–4 LOW	5–9 MEDIUM	10–15 HIGH	16–25 VERY HIGH
Continue with existing control, however monitor for changes. Implement any additional control measures required, within the timescales given in the risk assessment.	Requires attention to reduce the rating as well as regular ongoing monitoring. Implement any additional control measures required, within the timescales given in the risk assessment.	Requires immediate attention to bring the risk down to an acceptable level. Implement the control measures required, within the timescales given in the risk assessment and continue to review working practices to reduce the probability of an accident to the lowest possible level.	Stop immediately – the risk is too high. Take immediate action to reduce the risk to the lowest level possible.



Additional comments:

- 1. This risk assessment needs to be discussed with employees to ensure that they are fully aware of all control measures
- 2. Employees are to sign an acknowledgement sheet for their understanding of this risk assessment
- 3. The risk assessment is to be reviewed on an ongoing basis as per government guidance
- 4. This risk assessment must be approved by the nominated person for health and safety before being issued as a live document



I, the undersigned, have been fully briefed on this risk assessment and other control measures in place to reduce the risk of injury to the lowest possible level.

I fully understand my duties as an employee, to follow the control measures in this risk assessment and the method statement.

Trully understand my duties as an employee, to follow the control measures in this risk assessment and the method statement.					
Employee name	Job description	Date	Employee comments/recommendations	Signature	
Martin Rose-King	Partner	16th September 2020		-#E	
Andrew Rose	Technician	16th September 2020		AC-	
Simon Sprately	Technician	16th September 2020			
Carl Gaskill	Technician	16 th September 2020		apid	
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